



## 2016 Audit Committee Report

On March 22, 2017, the MABAS Divisions 4 & 5 SRT JAC's Internal Audit Committee met to audit the financial documents for fiscal year 2016. The Audit Committee is comprised of two individuals from each member MABAS Division as follows:

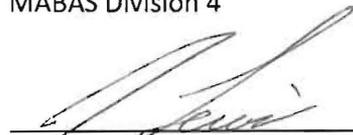
- MABAS Division 4
  - Chief John Lewis (Zion Fire Rescue Department)
  - Chief Pete Siebert (Lake Forest Fire Department)
- MABAS Division 5
  - Chief Rick Gallas (Richmond Township Fire Protection District)
  - Chief Mike Hill (Woodstock Fire/Rescue District)

The Committee reviewed the following documents:

1. Bank Statement
2. Bank Reconciliation Reports
3. All Transactions (Checks, Invoices and Credit Card Statements)
4. Payroll Reports
5. Quarterly Tax Returns
6. Purchasing Policy & Payment of Bills Procedures
7. Approved Budget & Final Budget Report

The Committee found a couple of minor discrepancies on the reconciliations reports, which were corrected and/or explained by the Administrative Coordinator with no impact on the overall financial position of the SRT.

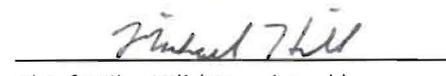
MABAS Division 4

  
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Chief John Lewis (Zion)

  
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Chief Pete Siebert (Lake Forest)

MABAS Division 5

  
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Chief Rick Gallas (Richmond Township)

  
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Chief Mike Hill (Woodstock)