



MABAS DIVISIONS 4 & 5 SPECIALIZED RESPONSE TEAMS

TEAM LEADERSHIP, TRAINING POSITION & SUPPORT MEMBER

APPLICATION INFORMATION (FEB 24, 2025)

The MABAS Divisions 4 & 5 SRT is currently soliciting applicants interested in serving in a Team Leadership, Training Coordinator and/or Support Position. Specifically, we are looking for members interested in the following positions:

TEAM \ POSITION	TEAM LEADER	ASST. TEAM LEADER	TRAINING COORDINATOR	EQUIPMENT MANAGER
DIVE	DIV 4	DIV 4		
HAZ-MAT				DIV 5
MECHANICS		DIV 4		
SONAR		DIV 5		
SWIFTWATER	DIV 4			
TECH RESCUE			DIV 4 (ASST)	
WILDLAND	DIV 5	DIV 5		
Other:				

To be eligible to apply, you must be a current member of the specified Specialized Response Team.

Team Leaders, Training Coordinators and Support Members across the two MABAS divisions will be asked to lead by example as they work together to improve the SRT. The SRT is looking for leaders and coordinators who can address the following:

- Training – determine ways to improve the quality of training provided to the team to meet current standards and best practices. Engage with a training committee who will develop new ideas for training topics/skills as well as identify new training locations. This group will also be tasked with ensuring that adequate notice is given of all training (date/time, location, etc.) to facilitate posting and notifications.
- Equipment Inventory –Work with Team Leaders, Training Coordinators and Support Members on developing a complete equipment inventory for all Team containers. This will require coordination with the SRT Chief Administrative Officer and Maintenance/Logistics Coordinator to determine ways to properly document and track these inventories. Members will have input into updating the capital improvement plan.
- Equipment Needs – Team Leaders, Training Coordinators and Support Members will be asked to determine the actual equipment needs of the teams. The teams will be tasked with developing a list of the minimum requirements, identifying what is needed and what equipment can be deemed surplus. This will also require work to determine the best ways to store and package equipment to ensure it is readily accessible. Part of this task will be comparing the equipment currently in use by the two MABAS Divisions and determining how to better standardize it.

(continued on next page)

Team Leaders, Training Coordinators and Support Member Requirements

Team Leaders, Training Coordinators and Support Members will be required to work together to fulfill the requirements as outlined in the Administrative and Team specific SOGs available here:

<https://srtillinois.org/standard-operating-guidelines-sogs/> (PW=mabas)

Application Process

To apply for one of these leadership positions, interested individuals must:

1. Complete a Team Leaders, Training Coordinators and Support Members [Application Form](#). Forms are available on the SRT website at www.srtillinois.org under “Forms.” Please note that all application forms must be typed.
2. Prepare a resume that is tailored to the requirements of these leadership positions.
3. Prepare a cover letter that includes the following information:
 - a. Years of experience in both the fire service and as a member of the SRT.
 - b. Skills/experience that would qualify you to serve in the desired position.
 - c. Brief explanation of why you wish to serve in the desired position.
4. Submit the completed Team Leaders, Training Coordinators and Support Member Form, resume and cover letter to the SRT Chief Administrative Officer by 5:00 pm CST on **Friday, March 14, 2025**. The cover letter should be addressed to:

Jeff Steingart, Chief Administrative Officer
MABAS Divisions 4 & 5 SRT
20 W. North Street
Hainesville, IL 60030

* Applications must be emailed to jsteingart@srtillinois.org.

All applications will be reviewed and finalists for the position will be asked to participate in an interview.

Questions

Questions regarding the application process should be directed to Chief Administrative Officer at jsteingart@srtillinois.org or (847) 587-8012.



MABAS DIVISIONS 4 & 5 SRT

TEAM LEADERSHIP, TRAINING POSITION & SUPPORT MEMBER APPLICATION FORM

To apply for an a Team Leadership, Training Coordinator and/or Support position within the SRT, please complete this form in its entirety and submit it to the SRT Chief Administrative Officer with your cover letter and resume.

Application forms must be emailed to jsteingart@srillinois.org.

APPLICATION FORMS MUST BE TYPED.

Member Name: _____ Date: _____

Department/District: _____

Dept/Dist Address: _____

City: _____ State: _____ Zip Code: _____

Dept/Dist Phone: _____ Dept/Dist Fax: _____

Cell Phone: _____ Cell Phone Carrier: _____

Email (work): _____

Select MABAS
Division

I am applying for the following Division _____ position (check the appropriate box below):

POSITION TEAM	TEAM LEADER	ASST. TEAM LEADER	TRAINING COORDINATOR	EQUIPMENT MANAGER
DIVE				
HAZ-MAT				
MECHANICS				
SONAR				
SWIFTWATER				
TECH RESCUE				
WILDLAND				
Other:				

I understand and acknowledge the requirements of this leadership position as outlined in the application packet and the Administrative and Team Specific Standard Operating Guidelines (ver.6/24).

Applicant Signature: _____

The above named member has been authorized by me to serve in a leadership position with the SRT as specified. I understand the requirements of this position as outlined in the application packet and the Administrative and Team Specific Standard Operating Guidelines (ver.6/24). If chosen, I will support this member in fulfilling the responsibilities. of the position.

Fire Chief Signature: _____

ADMINISTRATION USE ONLY

Received: _____ **Date:** _____ **By:** _____