



## MABAS DIVISIONS 4 & 5 SPECIALIZED RESPONSE TEAMS

### JOINT ADMINISTRATIVE COUNCIL

### SPECIAL MEETING MINUTES

July 31, 2024 – 10:00 AM

McHenry Township Fire Protection District  
3610 W Elm St.  
McHenry, IL 60050

#### Call to Order

Deputy Chief Spraker called the meeting to order at 10:00am

#### Roll Call

Council members present at the meeting were Deputy Chief Spraker, Deputy Chief Echtenacher, Chief Greg Formica, Chief Paul Klicker, and Chief Bob Kreher.

#### New Business

The first candidate for administrative coordinator cancelled their interview.

The JAC conducted an interview with Jeff Steingart for administrative coordinator.

Chief Kreher made a motion, 2<sup>nd</sup> by Deputy Chief Echtenacher to offer the administrative coordinator position with the title of Chief Administrative Officer to Jeff Steingart. Roll Call Vote – All Ayes. Motion passed.

#### Adjournment

A motion was made by Chief Kreher, seconded by Deputy Chief Echtenacher to adjourn the meeting at 10:55 am. Motion carried.

Next Regular Meeting: August 6, 2024 at 9:00 am (Greater Round Lake Station 1, 409 W. Nippersink Road, Round Lake, IL 60073)