



## MABAS DIVISIONS 4 & 5 SPECIALIZED RESPONSE TEAMS

### JOINT ADMINISTRATIVE COUNCIL

### MEETING MINUTES

November 5, 2024

The regular meeting of the MABAS 4 & 5 SRT JAC was called to order at the Greater Round Lake Fire Protection District Station 1 by Chairman Spraker at 09:05.

**Roll Call:** Kreher, Spraker, Echtenacher, Holtz, Klicker, Formica. Also present: Ops Chiefs Buschick and Ray, Chief Administrative Officer Steingart.

**Introductions of Guests:** No guests were present

**Public Comment:** There was no public comment.

**Chairman's Report:** Chief Spraker had no report.

**Presentations:** There were no presentations.

**Secretary/Treasurer's Report:** Chief Formica presented the minutes for the October 1, 2024 meeting for approval. Chief Klicker made a motion to approve the October minutes. Seconded by Chief Kreher; all ayes, motion carried.

**Treasurer's Report:** Chief Formica presented the October 2024 Treasurer's Report for approval. Chief Kreher made a motion to approve the Treasurer's Report. Seconded by Chief Echtenacher; all ayes, motion carried.

**Bills for Payment:** Chief Formica presented the October bills for payment. Chief Kreher made a motion to approve the bills for payment. Seconded by Chief Holtz; roll call vote was all aye, motion carried.

**Chief Administrative Officer's Report:**

- The CAO gave an update on new team members
- The CAO gave an update on October 2024 Trainings
- The CAO gave a report on an incident that occurred in Nunda involving a water accident
- The CAO discussed correspondence that was received
- There were general updates given on the status of insurance, team leadership, a meeting with the team leaders, and a gave a thanks to the Mechanics Team for their logistic assistance.

**Operations Chief's Reports:**

- Operations Chief Buschick gave an update for the MABAS 4 Teams.
- Operations Chief Ray gave an update for the MABAS 5 Teams.

**Team Leaders/Coordinators:**

- CAO Steingart gave an update on the year-to-date expenditures.

**Strategic Planning:**

- CAO Steingart gave an update on the Strategic Plan.

**Old Business:**

- CAO Steingart gave an update on the FY 2025 Budget.

**New Business:**

- The TRT Team requested purchasing GME Supply Harken Winch Kits. Chief Klicker made a motion to approve the purchase as requested. Seconded by Chief Holtz; all aye, motion carried.
- CAO Steingart discussed the 2025 Regular Meeting Schedule. It was decided that the meeting day, time, and location would remain the same. A calendar will be presented for approval at the December meeting.

**Closed Session:** There was no closed session.

**Adjournment:** Chief Kreher made a motion to adjourn the meeting at 09:30. Seconded by Chief Holtz; all aye, meeting adjourned.