



JOINT ADMINISTRATIVE COUNCIL

MEETING MINUTES

January 7, 2025

The regular meeting of the MABAS 4 & 5 SRT JAC was called to order at the Greater Round Lake Fire Protection District Station 1 by Chairman Spraker at 09:00.

Roll Call: Kreher, Spraker, Echtenacher, Holtz, Formica. Also present: Ops Chiefs Buschick and Ray, Chief Administrative Officer Steingart and several team leaders. (Chief Klicker arrived at 09:35).

Introductions of Guests: No guests were present

Public Comment: There was no public comment.

Chairman's Report: Chief Spraker had no report.

Presentations: There were no presentations.

Secretary/Treasurer's Report: Chief Formica presented the minutes for the December 2024 meeting for approval. Chief Kreher made a motion to approve the November minutes. Seconded by Chief Holtz; all ayes, motion carried.

Treasurer's Report: Chief Formica presented the December 2024 Treasurer's Report for approval. Chief Kreher made a motion to approve the Treasurer's Report. Seconded by Chief Holtz; all ayes, motion carried.

Bills for Payment: Chief Formica presented the December bills for payment. Chief Kreher made a motion to approve the bills for payment. Seconded by Chief Echtenacher; roll call vote was all aye, motion carried.

Chief Administrative Officer's Report:

- The CAO gave an update on new team members.
- The CAO gave a report on the December training.
- The CAO gave a report on incidents that have occurred.
- The CAO discussed correspondence that was received.
- The CAO gave an update on the Worker's Compensation audit to take place on 1/13.
- The CAO attended the MABAS Division 5 Meeting.

- The CAO reported that the 2025 training has been posted to the web calendar.
- The CAO is working on finding alternative funding sources.
- The CAO is working on filling open leadership positions.
- There was a discussion about changing the way that trainings are tracked from drills to hours.
- A new sonar unit is expected to be here in April.

Operations Chief's Reports:

- Operations Chief Buschick gave an update for the MABAS 4 Teams.
- Operations Chief Ray gave an update for the MABAS 5 Teams.

Team Leaders/Coordinators:

- CAO Steingart gave an update on the year-to-date expenditures.

Strategic Planning:

- CAO Steingart gave an update on the Strategic Plan.

Old Business:

- CAO Steingart gave an update on the FY 2025 Budget and was working on closing out the 2024 Budget.

New Business:

- Election of Officers – A motion was made by Chief Formica to leave the slate of officers the same as last year; seconded by Chief Kreher. All aye: motion carried. Chief Spraker will remain Chair, Chief Echtenacher will remain Vice-Chair, and Chief Formica will remain Secretary/Treasurer.
- The Assessment to the MABAS Divisions was discussed. The assessment for Division 4 will be \$186,000 and Division 5 will be \$114,000. Chief Kreher made a motion to approve the assessments to the MABAS Divisions; seconded by Chief Holtz. All aye: motion carried.
- There was discussion regarding worker's compensation insurance.

Closed Session: There was no closed session.

Adjournment: Chief Kreher made a motion to adjourn the meeting at 09:35. Seconded by Chief Holtz; all aye, meeting adjourned.