



JOINT ADMINISTRATIVE COUNCIL

MEETING MINUTES

February 4, 2025

The regular meeting of the MABAS 4 & 5 SRT JAC was called to order at the Greater Round Lake Fire Protection District Station 1 by Vice-Chairman Echtenacher at 09:00.

Roll Call: Kreher, Echtenacher, Holtz, Formica, Klicker. Also present: Ops Chief Buschick, Chief Administrative Officer Steingart and several team leaders.

Introductions of Guests: No guests were present

Public Comment: There was no public comment.

Chairman's Report: Chief Spraker had no report.

Presentations: There were no presentations.

Secretary/Treasurer's Report: Chief Formica presented the minutes for the January 2025 meeting for approval. Chief Holtz made a motion to approve the November minutes. Seconded by Chief Kreher; all ayes, motion carried.

Treasurer's Report: Chief Formica presented the January 2025 Treasurer's Report for approval. Chief Kreher made a motion to approve the Treasurer's Report. Seconded by Chief Holtz; all ayes, motion carried.

Bills for Payment: Chief Formica presented the January bills for payment. Chief Klicker made a motion to approve the bills for payment. Seconded by Chief Kreher; roll call vote was all aye, motion carried.

Chief Administrative Officer's Report:

- The CAO gave an update on new team members.
- The CAO gave a report on the January training.
- The CAO gave a report on incidents that have occurred.
- The CAO discussed correspondence that was received.
- The CAO gave an update on the Worker's Compensation audit. There will be a refund of \$777
- They are working on setting up an audit committee.
- CAO reported that he is working on some leadership positions.

- CAO reported that the Sonar Team requested the purchase of a drone that would be used to assist in guiding the sonar operations. A motion was made by Chief Formica to approve the purchase not to exceed \$5,500 of a drone. Seconded by Chief Kreher. All aye: motion carried.
- The CAO is working on purchasing new underwater recovery bags.

Operations Chief's Reports:

- Operations Chief Buschick gave an update for the MABAS 4 Teams.
- Operations Chief Ray gave an update for the MABAS 5 Teams.

Team Leaders/Coordinators:

- CAO Steingart gave an update on the year-to-date expenditures.

Strategic Planning:

- CAO Steingart gave an update on the Strategic Plan.

Old Business:

- A motion was made to change the training requirements to be tracked in hours rather than by the number of trainings for hazardous materials, sonar, wildland trainings. Motion was made by Chief Kreher to approve the training requirement change. Seconded by Chief Holtz, all aye: motion carried.

New Business:

CAO Steingart presented the property and liability insurance renewal for 2025 through VFIS. A copy of the renewal proposal is included in the packet. Chief Kreher made a motion to approve the insurance renewal for 2025 as presented. Seconded by Chief Holtz, all aye: motion carried.

Chief Kreher made a motion to approve the 2024 Final Budget Report. Seconded by Chief Klicker, all aye: motion carried.

Closed Session: There was no closed session.

Adjournment: Chief Kreher made a motion to adjourn the meeting at 10:16. Seconded by Chief Holtz; all aye, meeting adjourned.