



MABAS DIVISIONS 4 & 5 SPECIALIZED RESPONSE TEAMS

JOINT ADMINISTRATIVE COUNCIL

MEETING MINUTES

April 1, 2025

The regular meeting of the MABAS 4 & 5 SRT JAC was called to order at the Greater Round Lake Fire Protection District Station 1 by Chairman Spraker at 09:00.

Roll Call: Kreher, Echtenacher, Formica, Klicker. Also present: Ops Chief Buschick, Chief Administrative Officer Steingart and several team leaders.

Introductions of Guests: Several members of the Fire Investigations Team were present.

Public Comment: There was no public comment.

Chairman's Report: Chief Spraker had no report.

Presentations: There were no presentations.

Secretary/Treasurer's Report: Chief Formica presented the minutes for the March 2025 meeting for approval. Chief Kreher made a motion to approve the November minutes. Seconded by Chief Holtz; all ayes, motion carried.

Treasurer's Report: Chief Formica reported that because the meeting was on the first day of the month no Treasurer's Report would be available. The March Treasurer's Report will be presented at the April Meeting.

Bills for Payment: Chief Formica presented the March bills for payment. Chief Klicker made a motion to approve the bills for payment. Seconded by Chief Kreher; roll call vote was all aye, motion carried.

Chief Administrative Officer's Report:

- The CAO gave an update on new team members.
- The CAO gave a report on the March training.
- CAO is working with OFSM to better access the training portal using Vector Solutions.
- The CAO gave a report on incidents that have occurred.
- The CAO discussed correspondence that was received.
- They are working on setting up an audit committee.
- CAO reported that he is working on some leadership positions.

Operations Chief's Reports:

- Operations Chief Buschick gave an update for the MABAS 4 Teams.
- Operations Chief Way had no report.

Team Leaders/Coordinators:

- CAO Steingart gave an update on the year-to-date expenditures.
- The Mechanic's Team will be evaluating Haz Mat 4 and make a recommendation on replacement.

Strategic Planning:

- CAO Steingart gave an update on the Strategic Plan.

Old Business:

- Nothing

New Business:

- CAO Steingart presented to the Board a proposal to add the MABAS 4 Fire Investigators as a team to the SRT. Chief Steingart will present the proposal to Divisions 4 and 5 at their upcoming meetings, but the consensus of the group was to move forward.
- CAO Steingart presented a proposal for the purchase of new air bag for the Tech Rescue Team. The items requested were in the approved budget. Chief Klicker made a motion to authorize spending up to \$9,000 for the purchase. Chief Kreher seconded the motion. All aye; motion carried.

Closed Session: There was no closed session.

Adjournment: Chief Klicker made a motion to adjourn the meeting at 9:45. Seconded by Chief Echtenacher; all aye, meeting adjourned.