



MABAS DIVISIONS 4 & 5 SPECIALIZED RESPONSE TEAMS

JOINT ADMINISTRATIVE COUNCIL

MEETING MINUTES

July 1, 2025

The regular meeting of the MABAS 4 & 5 SRT JAC was called to order at the Greater Round Lake Fire Protection District Station 1 by Chairman Spraker at 09:12.

Roll Call: Spraker, Kreher, Echtenacher, Formica, Klicker. Also present: Ops Chief Buschick, Ops Chief Way, Chief Administrative Officer Steingart and several team leaders. Absent-Holtz (excused)

Introductions of Guests: None

Public Comment: There was no public comment.

Chairman's Report: Chief Spraker had no report.

Presentations: There were no presentations.

Secretary/Treasurer's Report: The minutes for the June 2025 meeting were presented for approval. D/C Echtenacher made a motion to approve the June minutes. Seconded by Chief Kreher; all ayes, motion carried.

Treasurer's Report: The June 2025 Treasurer's Report was tabled until August

Bills for Payment: The June bills were presented for payment. Chief Klicker made a motion to approve the bills for payment. Seconded by Chief Kreher; roll call vote was all aye, motion carried.

Chief Administrative Officer's Report:

- The CAO gave an update on new team members.
- The CAO gave a report on June training.
- Gave an update on incidents that have occurred.
- Gave a report on correspondence that was received.
- Gave an update on the new Fire Investigations Team and vehicle.
- Gave an update on the status of the new sonar tow fish.
- Gave an update on the new drone.
- Gave an update on the status of the new ROV purchase.
- Gave an update on the changes in team leadership.

Operations Chief's Reports:

- Chiefs Buschick and Way presented a combined Division 4 and 5 operations report.

Team Leaders/Coordinators:

- No Reports

Strategic Planning:

- CAO Steingart gave an update on the Strategic Plan & CIP

Old Business:

- Nothing

New Business:

- The CAO proposed updating the Bill Payment policy to permit digital signatures. Chief Klicker made a motion to approve; Seconded by Chief Kreher; roll call vote was all aye, motion carried.

Closed Session: There was no closed session.

Items for the Good of the Membership: B/C Weidman discussed engaging team members in monitor maintenance and the need to calibrate some RAD instruments provided by MABAS-IL.

Adjournment: Chief Echtenacher made a motion to adjourn the meeting. Seconded by Chief Kreher; all aye, meeting adjourned at 09:54