



MABAS DIVISIONS 4 & 5 SPECIALIZED RESPONSE TEAMS

JOINT ADMINISTRATIVE COUNCIL

MEETING MINUTES

August 5, 2025

The regular meeting of the MABAS 4 & 5 SRT JAC was called to order at the Greater Round Lake Fire Protection District Station 1 by Chairman Spraker at 09:00.

Roll Call: Spraker, Kreher, Echtenacher, Formica, Klicker, Holtz. Also present: Ops Chief Way, Chief Administrative Officer Steingart and several team leaders.

Introductions of Guests: None

Public Comment: There was no public comment.

Chairman's Report: Chief Spraker had no report.

Presentations: There were no presentations.

Secretary/Treasurer's Report: Chief Formica presented the minutes for the July 2025 meeting for approval. Chief Kreher made a motion to approve the July minutes. Seconded by Chief Echtenacher; all ayes, motion carried.

Treasurer's Report: Chief Formica presented the June and July 2025 Treasurer's Reports for approval. Chief Kreher made a motion to approve the Treasurer's Reports as presented. Seconded by Chief Holtz. All aye; motion carried.

Bills for Payment: Chief Formica presented the July bills for payment. Chief Klicker made a motion to approve the bills for payment. Seconded by Chief Kreher; roll call vote was all aye, motion carried.

Chief Administrative Officer's Report:

- The CAO gave an update on new team members.
- The CAO gave a report on May training.
- Gave an update on incidents that have occurred.
- Gave a report on correspondence that was received.
- Reported that the new ROV should be arriving soon.
- Gave an update on the new Fire Investigations Team and vehicle.

Operations Chief's Reports:

- Chiefs Buschick and Way presented a combined Division 4 and 5 operations report.

Team Leaders/Coordinators:

- No Reports

Strategic Planning:

- CAO Steingart gave an update on the Strategic Plan and advised that they are ramping up for next year.

Old Business:

- Nothing

New Business:

- Chief Spraker presented the contract renewal for the Chief Administrative Officer. Chief Echtenacher made a motion to approve the contract renewal as presented. Seconded by Chief Klicker. All aye; motion carried.
- CAO Steingart proposed raising the pay for the part-time logistics person. The proposal was to raise the pay to \$36.00 per hour. Chief Holtz made a motion to raise the pay for the logistics person. Seconded by Chief Klicker; motion carried.
- Chief Way gave an update on a meeting that he and CAO Steingart attended regarding a new battery storage facility in the Nunda Fire Protection District. More information to follow.

Closed Session: There was no closed session.

Adjournment: Chief Kreher made a motion to adjourn the meeting at 9:47. Seconded by Chief Echtenacher; all aye, meeting adjourned.