



JOINT ADMINISTRATIVE COUNCIL

MEETING MINUTES

February 3, 2026

The regular meeting of the MABAS 4 & 5 SRT JAC was called to order at the Greater Round Lake Fire Protection District Station 1 by Chairman Spraker at 09:00.

Roll Call: Spraker, Formica, Holtz, Klicker, Kreher. Also present: Ops Chief Way, Ops Chief Buschick, Chief Administrative Officer Steingart and several team leaders.

Introductions of Guests: None

Public Comment: There was no public comment.

Chairman's Report: No report.

Presentations: There were no presentations.

Secretary/Treasurer's Report: Chief Formica presented the minutes for the January 2026 meeting for approval. Chief Klicker made a motion to approve the December minutes. Seconded by Chief Kreher; all ayes, motion carried.

Treasurer's Report: Chief Formica presented the January 2026 Treasurer's Reports for approval. Chief Kreher made a motion to approve the Treasurer's Reports as presented. Seconded by Chief Holtz. All aye; motion carried.

Bills for Payment: Chief Formica presented the February bills for payment. Chief Klicker made a motion to approve the bills for payment. Seconded by Chief Kreher; roll call vote was all aye, motion carried.

Chief Administrative Officer's Report:

- The Chief Administrative Officer's report is attached to and part of the minutes.

Operations Chief's Reports:

- Chief Way presented the Operations Report which are attached and part of the minutes.

Team Leaders/Coordinators:

- Haz-Mat Team Leader Weidman reported that the team is working on finalizing the 2026 training schedule.

Strategic Planning:

- CAO Steingart gave an update on the Strategic Plan and advised that they are ramping up for next year.

Old Business:

- CAO Steingart reported that the MABAS IL Mechanic's Truck has been picked up and is at the SRT office waiting for the team to get it in service.
- CAO Steingart presented the SRT Fire Investigations SOG for approval. Chief Holtz made a motion to approve the SOG's as presented. Second by Chief Kreher; all aye, motion carried.

New Business:

- Team Leader Daun presented a proposal for sonar training for \$3,500. Chief Kreher made a motion to approve \$3,500 for an instructor from the Bruce's Legacy Foundation. Second by Chief Klicker; roll call vote all ayes; motion carried.
- CAO Steingart presented a proposal for insurance renewal. Chief Holtz made a motion to renew the property and casualty insurance through VFIS and cyber crimes through Travelers Insurance. Second by Chief Kreher; roll call vote, all ayes; motion carried.
- CAO Steingart presented the updated SOG for all teams for approval. Chief Kreher made a motion to approve the updated version of the SOG. Second by Chief Holtz; all aye, motion carried.
- CAO Steingart presented the 2025 SRT Final Budget Report. Chief Kreher mad a motion to approve the report as presented. Second by Chief Holtz; all aye, motion carried.
- CAO Steingart discussed an opportunity to obtain a squad truck from Libertyville. More discussion will be coming in the next few months.

Closed Session: There was no closed session.

Adjournment: Chief Kreher made a motion to adjourn the meeting at 9:48. Seconded by Chief Holtz; all aye, meeting adjourned.